**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, March 18, 2019**

District Office Large Conference Room, 1310 North Hearne Avenue, Shreveport LA 71107

Called to Order: By Njeri Camara at 5:42pm

Invocation: By Fletcher Carter Sewell

Pledge of Allegiance: Led by Njeri Camara

Welcome/Special Guest/Introductions: No Special Guests present.

Roll Call: George Sewell, Njeri Camara, Fletcher Carter, Gary Conlay, and Reece Middleton were present. Wanda Brock listened in by phone. Jamie Lennard and Ora Rice were excused. Bienville, and Governor Appointee #2 have no bo ard representative at this time. A quorum of 5 out of 10 present board members was confirmed by Njeri Camara, Board Chair. Doug Efferson, Executive Director, was present. Marcelle Slaughter arrived at 5:48pm. Matthew Linn arrived at 6.02pm.

Approval of Agenda: Moved by Reece Middleton, seconded by Fletcher Carter, unanimously approved without any changes.

Approval of the Minutes for February 18, 2019: Moved by Reece Middleton, seconded by Fletcher Carter, unanimously approved without any changes.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on the Financial Conditions & Activities, Communication and Support to the Board, and Compensation and Benefits policies. Fletcher Carter moved to accept the report, seconded by George Sewell, and unanimously approved without any policy changes.

Board Business: Njeri Camara presented the draft Board Proclamation supporting Gambling Awareness Month.

BOARD PROCLAMATION

WHEREAS, the Louisiana Association on Compulsive Gambling provides a number of unique services to the state of Louisiana including the operation of the Louisiana Problem Gamblers Helpline, the management of Center for Recovery-CORE, the only state residential treatment facility for compulsive gambling, and the provision of free outpatient counseling services to compulsive and problem gamblers who are residents of Louisiana;

WHEREAS, the Governor of the State of Louisiana has proclaimed March, 2019 as Problem Gambling Awareness Month;

WHEREAS, the Northwest Louisiana Human Services District Board of Directors would like to recognize the important work done by the Louisiana Association on Compulsive Gambling and the need to raise community awareness regarding the resources available to those needing treatment for gambling addiction;

BE IT RESOLVED, that on this 18th day of March, 2019, the Northwest Louisiana Human Services District Board of Directors hereby proclaims support for Louisiana Association on Compulsive Gambling services and the month of March being used to promote awareness of Problem Gambling.

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Njeri Camara, NLHSD Board Chair

After a short discussion, George Sewell moved to support issuing the proclamation, seconded by Reece Middleton, and unanimously approved by the board without any changes in language. Njeri Camara announced the need to go into executive session for HR issues. Fletcher Carter motioned to go into executive session, seconded by George Sewell, and unanimously approved by the board. Doug Efferson left the meeting until asked to return. Matthew Linn moved to come out of executive session, seconded by Reece Middleton, and unanimously approved by the board. After a short discussion, Reece Middleton moved to approve a 4% increase in the ED salary, effective July 15, 2019, contingent on staff receiving market grade adjustments on the same date. The motion was seconded by Matthew Linn and unanimously approved by the board. Njeri Camara led a short discussion about term wishes after which no action was needed. Njeri Camara reminded the board of the Board Retreat scheduled for Saturday, April 27th and that the April board meeting will be held the same day. The February Board Monitoring Summary Report was reviewed and accepted. The March Board Compliance Monitoring Tool was completed by all present board members. The next meeting date was agreed to be on Saturday, April 27th at 9:30am as part of the Board Retreat.

Announcements/Acknowledgements: None.

Adjournment: George Sewell moved to adjourn the meeting at 7:00pm, seconded by fletcher Carter, and unanimously approved.

Minutes Prepared by Njeri Camara, Board Chair